

SHORTER NOTICE OF 12th (TWELFTH) ANNUAL GENERAL MEETING

Shorter Notice is hereby given that the **12th (Twelfth) Annual General Meeting** of the members of the European Business and Technology Centre (EBTC) will be held on Friday, the 30th day of September 2022 at 1730 hours (IST)/ 1400 hours (CET) at MS Teams Platform to consider and transact the following business:

ORDINARY BUSINESS:

1. To review, consider and adopt the Financial Statements of the Company for the financial year 2021-22 including Audited Balance Sheet as of 31st March 2022, the statement of Profit & Loss Account and Cash Flow Statement for the year ended, on that date and the reports of the Board of Directors and Auditors thereon.

SPECIAL BUSINESS:

1. Any other matter (apart from the matters to be discussed in ordinary business) with permission of Chairman and majority of the members.

By the order of the Board of Directors
For **European Business and Technology Centre**




Poul V. Jensen
Managing Director

DIN: 00566979

Office Add: Delhi Lawn Tennis Association
Complex, South Block, 1st Floor, 1, Africa
Avenue, New Delhi-110029

Date: 26.09.2022

Place: New Delhi

The Members may confirm their availability in the Meeting before the schedule date of the Annual General Meeting at (mobile number +91 9582401801; or Email I.D. Sehra@ebtc.eu).

11. INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/ OAVM ARE AS UNDER:

- i. Members will be able to attend the AGM through VC/ OAVM by clicking on this link

[Click here to join the meeting](#)

Meeting ID: 418 230 156 41

Passcode: FzUeap

[Download Teams](#) | [Join on the web](#)

- ii. Facility of joining the AGM through VC/ OAVM shall open 15 minutes before the time scheduled for the AGM and will be available till 15 minutes after the scheduled time for Members.
- iii. Members can participate in the AGM through their desktops/smartphones/ laptops etc. However, for better experience and smooth participation, it is advisable to join the meeting through desktops/laptops with high-speed internet connectivity.
- iv. In case, the number of members present is less than 50 (Fifty), the Chairman may decide to conduct vote by show of hands, unless a demand for poll is made by any member in accordance with the Section 109 of the Companies Act, 2013.

12. On items where a poll is demanded, members are requested to cast their votes on the resolutions by sending emails through their registered email addresses mentioning their name, PAN, mobile number at (Mobile No. +91 9582401801; or Email I.D. Sehra@ebtc.eu).



NOTES:

1. In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") in continuation to the General Circular No. 14/2020 dated 8th April, 2020, No. 17/2020 dated 13th April 2020, No. 22/2020 dated 15.06.2020, No. 33/2020 dated 28.09.2020 and No. 39/2020 dated 31.12.2020 (collectively referred to as "MCA Circulars") permitted the holding of the Annual General Meeting ("AGM") through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM"), without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act") and MCA Circulars, the AGM of the Company is being held through VC/ OAVM.
2. **Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/ OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.**
3. Corporate Members are requested to send a scanned copy (in PDF/ JPG format) of the Board Resolution and/ or Authorisation Letter for authorising their representatives to attend this AGM, pursuant to Section 113 of the Act, through e-mail Sehra@ebtc.eu
4. The deemed venue of this meeting will be the Registered Office of the Company.
5. The e-statutory registers maintained under Section 170 of the Companies Act, 2013 will be available by granting access to the respective folders on SharePoint (MS Teams), as and when required.
6. The e-registers of Contracts or arrangements in which directors are interested, as maintained under section 189 of the Companies Act, 2013 will be available for inspection by the members by granting access to the respective folders on SharePoint (MS Teams), as and when required.
7. To support the 'Green Initiative', Members who have not yet registered their email addresses are requested to register the same with the Company.
8. In compliance with the aforesaid MCA Circulars, Notice of the AGM for the year 2022- 23 along with the Financial Statements and other required records under Section 136 of the Act, is being sent only through electronic mode to those Members whose email addresses are registered with the Company via a link generated to access the Financials of the Company for maintaining the Confidentiality, please find the link below;
[EBTC Financials, Audit Report, Board's report F.Y. 2021-22](#)
9. Members attending the AGM through VC/ OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
10. Since the AGM will be held through VC/ OAVM, the Route Map is not annexed in this Notice.

